

OBSERVING SESSION CHECKLIST

Date:

Time:

Set Up:

Observer:

Client:

Phone:

Phone:

Location:

Telescopes & Equipment:

1. **Telescope #1:**
Mount for Scope #1
Eyepieces for Scope#1
Batteries & Replacements (2)
Equipment Case for Scope#1
2. **Telescope #2:**
Mount for Scope #2
Eyepieces for Scope#2
Batteries & Replacements (2)
Equipment Case for Scope#2
3. **Other Telescopes:**

Ancillary Materials:

Telescope Power Packs
White/Red Lights (2)
Hat Lights (2)
Observing Chair
Laser Pointer
AAA Laser Batteries (2)
Cell Phone/Charger
Laptop & Adapter Cable
Binoculars
Step Stool
Camera
Business Cards
Personal Identification

Event Specific Materials:

Handouts
Prizes

Clothing and Comfort:

Change of Clothes
Jacket & Sweater
Cooler with Ice
Bottled Water
Bug Spray

Miscellaneous:

Star Chart
Magnifying Glass
Folding Chairs (2)
Folding Table
Large Lawn/Leaf Garbage Bags (2)
Gorilla/Duct Tape
Music and Disk Player
Solar Filter
Bungee Cords
Medical Kit