



# **OBSERVING SESSION CHECKLIST**

**Date:**

**Time:**

**Set Up:**

**Observer:**

**Contact:**

**Client:**

**Contact:**

**Event Location:**

## **Telescopes & Equipment:**

### **Telescope #1:**

Mount for Scope #1  
Eyepieces for Scope#1  
Batteries & Replacements (2)  
Equipment Case for Scope#1

### **Telescope #2:**

Mount for Scope #2  
Eyepieces for Scope#2  
Batteries & Replacements (2)  
Equipment Case for Scope#2

**Other Telescopes:**

## **Ancillary Materials:**

Telescope Power Packs  
White/Red Lights (2)  
Hat Lights (2)  
Observing Chair  
Laser Pointer  
AAA Laser Batteries (2)  
Cell Phone/Charger  
Laptop & Adapter Cable  
Binoculars  
Step Stool  
Camera  
Business Cards  
Personal Identification

## **Event Specific Materials:**

Handouts  
Prizes

## **Clothing and Comfort:**

Change of Clothes  
Jacket & Sweater  
Cooler with Ice  
Bottled Water  
Bug Spray

## **Miscellaneous:**

Star Chart  
Magnifying Glass  
Folding Chairs (2)  
Folding Table  
Large Lawn/Leaf Garbage Bags (2)  
Gorilla/Duct Tape  
Music and Disk Player  
Solar Filter  
Bungee Cords  
Medical Kit